

## City of New York, Center for Health Equity

### Director, Health Equity Capacity Building

**Deadline: April 25, 2017**

Job ID: 278900

Business Title: Director of Health Equity Capacity Building, Center for Health Equity

Civil Service Title: CITY RESEARCH SCIENTIST

Job Category: Policy, Research & Analysis

Proposed Salary Range: \$70,286.00 - \$88,213.00 (Annual)

Work Location: 42-09 28th Street

**Job Description:** The newly created Center for Health Equity will align efforts in advancing health equity across the City and ensure that we deploy resources to reduce health and mental hygiene disparities across all neighborhoods in NYC. The Center will work in collaboration with community-based partners, building on work the District Public Health Offices and others have pursued over the years. The Center will focus on these key areas: leveraging community assets to better integrate primary care and public health to serve the health needs of communities; building inter-agency collaboration to implement multi-sectorial approach to addressing the root causes of health disparities; and increasing organizational capacity that strengthens the agency's lens of addressing health equity.

**DUTIES WILL INCLUDE BUT NOT BE LIMITED TO:**

- Oversee the Community Partnership, Emergency Preparedness and Resiliency, and the Community Health Worker Initiative teams.
- Assist in evaluation and planning activities to increase awareness, knowledge and integration of health equity in the Bureau of Systems Partnerships.
- Develop a clear collaborative line with the Director Health Equity in All Policies and will ensure both units work cohesively.
- Within the unit create a comprehensive and strategically sequenced set of Health Equity capacity building tools and resources that will be shared internally within the Center for Health Equity and externally with local partners and organizations.
- Present and report public health data to institutions, foundations, consultants, and agencies to better leverage funding and capacity building opportunities.
- Identify areas for strengthening system change strategies; and Represent the bureau/division at external meetings, coalition tables, conferences.
- Proactively seek out funding opportunities to sustain and establish capacity building activities, initiatives and programs.

#### Minimum Qual Requirements

1. For Assignment Level I (only physical, biological and environmental sciences and public health) A master's degree from an accredited college or university with a specialization in an appropriate field of physical, biological or environmental science or in public health.

To be appointed to Assignment Level II and above, candidates must have:

1. A doctorate degree from an accredited college or university with specialization in an appropriate field of physical, biological, environmental or social science and one year of full-time experience in a responsible supervisory, administrative or research capacity in the appropriate field of specialization; or
2. A master's degree from an accredited college or university with specialization in an appropriate field of physical, biological, environmental or social science and three years of responsible full-time research experience in the appropriate field of specialization; or
3. Education and/or experience which is equivalent to "1" or "2" above. However, all candidates must have at least a master's degree in an appropriate field of specialization and at least two years of experience described in "2" above. Two years as a City Research Scientist Level I can be substituted for the experience required in "1" and "2" above.

NOTE:

Probationary Period

Appointments to this position are subject to a minimum probationary period of one year.

#### Preferred Skills

- Masters in Public Health/Public administration preferred but not required
  - 8-10 years experience leading or supporting collaborative prevention projects aimed at improving the outcomes (health or other) of communities of color
  - Interest in carrying out racial and social justice activities via neighborhood development
  - Experience with general capacity building initiatives at the non-profit and/or community level
  - Knowledge of community and political organizing
  - Strong organizational, project management, and leadership skills
  - Ability to actively listen to and synthesize disparate viewpoints into a shared vision
  - Outstanding presentation, writing, and communications skills.
- Additional Information

#### **\*\*IMPORTANT NOTES TO ALL CANDIDATES:**

Please note: If you are called for an interview you will be required to bring to your interview copies of original documentation, such as:

- A document that establishes identity for employment eligibility, such as: A Valid U.S. Passport, Permanent Resident Card/Green Card, or Driver's license.
- Proof of Education according to the education requirements of the civil service title.
- Current Resume
- Proof of Address/NYC Residency dated within the last 60 days, such as: Recent Utility Bill (i.e. Telephone, Cable, Mobile Phone)

Additional documentation may be required to evaluate your qualification as outlined in this posting's "Minimum Qualification Requirements" section. Examples of additional documentation may be, but not limited to: college transcript, experience verification or professional trade licenses.

If after your interview you are the selected candidate you will be contacted to schedule an on-boarding appointment. By the time of this appointment you will be asked to produce the originals of the above documents along with your original Social Security card.

#### **\*\*LOAN FORGIVENESS**

The federal government provides student loan forgiveness through its Public Service Loan Forgiveness Program (PSLF) to all qualifying public service employees. Working with the DOHMH qualifies you as a public service employee and you may be able to take advantage of this program while working full-time and meeting the program's other requirements.

Please visit the Public Service Loan Forgiveness Program site to view the eligibility requirements: <https://studentaid.ed.gov/sa/repay-loans/forgiveness-cancellation/public-service>

#### **To Apply**

Apply online with a cover letter to <https://a127-jobs.nyc.gov/>

In the Job ID search bar, enter: job ID number # 278900.

We appreciate the interest and thank all applicants who apply, but only those candidates under consideration will be contacted.

#### **Residency Requirement**

New York City residency is generally required within 90 days of appointment. However, City Employees in certain titles who have worked for the City for 2 continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County. To determine if the residency requirement applies to you, please discuss with the agency representative at the time of interview.